

METRO SKILLS CENTER ESL FALL 2009 CLASS SCHEDULE

ENGLISH AS A SECOND LANGUAGE (DAY CLASSES)

Instructor	Room	Course Title	Course No.	Section	Time	Days
Horowitz	*442	ESL Beginning Literacy	50-01-58	8858	8:00am-10:30am	M & W
Hernandez	*442	ESL Beginning Literacy	50-01-58	8857	8:00am-10:30am	T & Th
Boquiren	404	ESL Beginning Low	50-01-51 (A)	8850	8:00am-10:30am	MTWTh
Corrie	202	ESL Beginning Low	50-01-51 (A)	8853	8:00am-10:30am	MTWTh
Staff (Angeles)	204	ESL Beginning Low	50-01-51 (B)	8865	8:00am-10:30am	MTWTh
Caballero	501	ESL Beginning Low	50-01-51 (B)	8851	8:00am-10:30am	MTWTh
Friedman	303	ESL Beginning High	50-01-52 (A)	8855	8:00am-10:30am	MTWTh
Hasty	407	ESL Beginning High	50-01-52 (B)	8856	8:00am-10:30am	MTWTh
Soderlund	*445	ESL Intermediate Low	50-01-53 (A)	8864	8:00am-10:30am	MTWTh
Moseley	*446	ESL Intermediate Low	50-01-53 (B)	8863	8:00am-10:30am	MTWTh
Weber	401	ESL Intermediate High/A	50-01-54	8866	8:00am-10:30am	MTWTh
Kiernan	207	ESL Intermediate High/B	50-01-55	8861	8:00am-10:30am	MTWTh
Buckner	*443	ESL Intermediate Low ESL Intermediate High/A ESL Intermediate High/B	50-01-53 50-01-54 50-01-55	753	8:00am-10:30am	MTWTh
Horowitz	*442	ESL Beginning Literacy	50-01-58	8872	11:00am-1:00pm	MTWTh
Boquiren	404	ESL Beginning Low	50-01-51 (A)	8868	10:45am-1:15pm	MTWTh
Corrie	202	ESL Beginning Low	50-01-51 (A)	8870	10:45am-1:15pm	MTWTh
Staff (Angeles)	204	ESL Beginning Low	50-01-51 (B)	8877	10:45am-1:15pm	MTWTh
Jares	*443	ESL Beginning High	50-01-52 (A)	8859	10:45am-1:15pm	MTWTh
Soderlund	*445	ESL Beginning High	50-01-52 (B)	8876	10:45am-1:15pm	MTWTh
Buckner / Moseley	*446	ESL Intermediate Low ESL Intermediate High/A ESL Intermediate High/B	50-01-53 50-01-54 50-01-55	767	10:45am-1:15pm	M TWTh
Friedman	303	ESL Intermediate Low	50-01-53	8871	10:45am-1:15pm	MTWTh
Kiernan	207	ESL Intermediate High/A	50-01-54	8873	10:45am-1:15pm	MTWTh
Weber	401	ESL Intermediate High/B	50-01-55	8878	10:45am-1:15pm	MTWTh
Lee, K.	407	ESL/Citizenship	50-01-70	8862	10:45am-1:15pm	T & Th
Lee, K.	407	ESL Beginning Literacy ESL Beginning Low	50-01-58 50-01-51	765	1:45pm-4:15pm	MTWTh
Weber	401	ESL Beginning High ESL Intermediate Low ESL Intermediate High/A ESL Intermediate High/B	50-01-52 50-01-53 50-01-54 50-01-55	792	1:45pm-4:15pm	MTWTh

ENGLISH AS A SECOND LANGUAGE (EVENING CLASSES)

Instructor	Room	Course Title	Course No.	Section	Time	Days
Do	*446	ESL Beginning Literacy	50-01-58	8854	6:30pm-8:30pm	MTWTh
Horowitz	*442	ESL Beginning Literacy	50-01-58	8880	6:30pm-8:30pm	M & W
Staff	*442	ESL Beginning Literacy	50-01-58	8885	6:30pm-8:30pm	T & Th
Caprio	302	ESL Beginning Low	50-01-51 (A)	8852	6:30pm-8:30pm	MTWTh
Jose	401	ESL Beginning Low	50-01-51 (A)	8860	6:30pm-8:30pm	MTWTh
Lee	407	ESL Beginning Low	50-01-51 (B)	8874	6:30pm-8:30pm	MTWTh
Williams	204	ESL Beginning High	50-01-52 (A)	8884	6:30pm-8:30pm	MTWTh
Soderlund	*445	ESL Beginning High	50-01-52 (B)	8882	6:00pm-8:30pm	MTWTh
Friedman	303	ESL Intermediate Low	50-01-53	8879	6:00pm-8:30pm	MTWTh
Caballero	501	ESL Intermediate High /A	50-01-54	8869	6:30pm-8:30pm	MTWTh
Kiernan	207	ESL Intermediate High / B	50-01-55	8881	6:00pm-8:30pm	MTWTh

DISTANCE LEARNING CLASSES

Instructor	Room	Course Title	Course No.	Section	Time	Days
Yu / Hernandez / Corrie	101	Citizenship	50-01-90	758	M/ 8:00am-11:30am 5:30pm-8:30pm Th/8:00am-1:30pm 5:30pm:8:15pm	M&Th
		ESL Beginning Low	50-01-91			
		ESL Beginning High	50-01-92			
		ESL Intermediate Low	50-01-93			
		ESL Intermediate High/A	50-01-94			
		ESL Intermediate High/B	50-01-95			
		ESL Beginning Low	50-01-96			
Horimoto	206	GED Test Preparation	30-50-93	5041	1:15pm-1:45pm	MTWTh

METRO SKILLS CENTER CTE FALL 2009 CLASS SCHEDULE

BUSINESS OCCUPATIONS						
Instructor	Room	Course Title	Course	Section	Time	Days
Castro	*429	Computer Operator (Basics) General Clerk: Automated Office Procedures (Fundamentals) Typist: Keyboarding	61-50-54 61-70-58 61-50-88	754	8:00am-10:30am	MTWTh
Censi	403	Accounting Clerk Accounting Clerk (Upgrade) General Clerk: Business Mathematics	61-10-60 61-10-80 61-70-68	755	8:00am-10:30am	MTWTh
Cohen	305	Graphic Designer (Fundamentals) Desktop Publisher Graphic Designer: Digital Imaging / 1 Graphic Designer: Digital Imaging / 2 Graphic Communications: Digital Pre-Press Graphic Communications: Presswork Graphic Communications: Post-Press Web Designer	60-20-60 60-20-50 60-20-70 60-20-80 60-70-70 60-80-70 60-80-90 60-30-60	757	8:00am-10:30am	MTWTh
Garcia	306	Typist: Keyboarding General Clerk: Records Management (Upgrade)	61-50-88 61-70-94	761	8:00am-10:30am	MTWTh
Rubio	201	Computer Operator (Basics) Computer Operator: Software Applications Computer Operator: Integrated Applications	61-50-54 61-50-74 61-50-62	771	8:00am-10:30am	MTWTh
Oropeza	201	Career Planning / Vocational Education Students Typist: Keyboarding Job Readiness / Marketing Yourself	21-06-90 21-13-72 28-17-71	768 794	8:30am-10:30am 10:45am-12:15pm	Friday
Castro	*429	Computer Operator (Basics) General Clerk: Automated Office Procedures Typist: Keyboarding	61-50-54 61-70-58 61-50-88	776	10:45am-1:15pm	MTWTh
Censi	403	Accounting Clerk Accounting Clerk (Upgrade) General Clerk: Business Mathematics Income Tax Clerk	61-10-60 61-10-80 61-70-68 61-10-90	777	10:45am-1:15pm	MTWTh
Cohen	305	Graphic Designer (Fundamentals) Desktop Publisher Graphic Designer: Digital Imaging / 1 Graphic Designer: Digital Imaging / 2 Graphic Communications: Digital Pre-Press Graphic Communications: Presswork Graphic Communications: Post-Press Web Designer	60-20-60 60-20-50 60-20-70 60-20-80 60-70-70 60-80-70 60-80-90 60-30-60	778	10:45am-1:15pm	MTWTh
Garcia	306	Typist: Keyboarding General Clerk: Records Management (Upgrade)	61-50-88 61-70-94	779	10:45am-1:15pm	MTWTh
Rubio	201	Computer Operator (Basics) Computer Operator: Software Applications Computer Operator: Integrated Applications	61-50-54 61-50-74 61-50-62	784	10:45am-1:15pm	MTWTh
Schneider	304	Medical Records Clerk: Terminology Medical Records Clerk: Diagnostic Coding [ICD-9-CM] Medical Records Clerk: Ambulatory Coding [CPT/HCPCS] Medical Records Clerk: Insurance and Billing Medical Records Clerk: Records Management	61-80- 58 61- 80-52 61-80- 50 61- 80-54 61-80- 56	772	10:45am-1:15pm	MTWTh
Belgarde	303	General Clerk / Interpersonal Effectiveness / Upgrade	21-05-63	1660	1:30pm-4:30pm	M & W
Belgarde	303	General Clerk: Oral Communication and Written Expression (Upgrade)	61-70-92	1663	1:30pm-4:30pm	T & Th
Castro	*429	Computer Operator (Literacy) General Clerk: Automated Office Procedures Typist: Keyboarding	61-50-54 61-70-58 61-50-88	787	1:45pm-4:15pm	M & W
Censi	403	Accounting Clerk Accounting Clerk (Upgrade) General Clerk: Business Mathematics Income Tax Clerk	61-10-60 61-10-80 61-70-68 61-10-90	788	1:45pm-4:15pm	MTWTh
Garcia	306	Typist: Keyboarding	61-50-88	1661	1:45pm-4:45pm	T & Th
Golden	201	Typist: Keyboarding	61-50-88	1662	1:30pm-4:30pm	T & Th
Schneider	304	Medical Records Clerk: Terminology	61-80-	785	1:45pm-4:15pm	MTWTh

All Education and Vocational opportunities are available without regard to race, color, national origin, gender or handicap

		Medical Records Clerk: Diagnostic Coding [ICD-9-CM] Medical Records Clerk: Ambulatory Coding [CPT/HCPCS] Medical Records Clerk: Insurance and Billing Medical Records Clerk: Records Management	58 61-80-52 61-80-50 61-80-54 61-80-56			
--	--	--	--	--	--	--

Joseph		Building and Ground Worker (Fundamentals)	69-75-50	4828	4:00pm-8:45pm	Monday
Flores	206	Early Childhood Education Assistant/1 Early Childhood Education Assistant/2	62-10-90 62-20-50	760	6:30pm-8:30pm	MTWTh
Belgarde	306	General Clerk: Business English General Clerk: Office Procedures Typist: Keyboarding	61-70-74 61-70-58 61-50-88	752	6:30pm-8:30pm	M & W
Gil	305	Graphic Designer (Fundamentals) Desktop Publisher Graphic Designer: Digital Imaging / 1 Graphic Designer: Digital Imaging / 2 Graphic Communications: Digital Pre-Press Graphic Communications: Presswork Graphic Communications: Post-Press Web Designer	60-20-60 60-20-50 60-20-70 60-20-80 60-70-70 60-80-70 60-80-90 60-30-60	762	6:30pm-8:30pm	MTWTh
Hidalgo	406	Computer Technician (Fundamentals) Computer Technician (Introduction) Networking Technician Computer Technician: A + Certification (Upgrade) Network Control Operator Network Administrator: Certification Preparation	69-30-70 69-30-65 69-45-80 69-30-90 69-45-60 69-45-50	763	5:30pm-8:30pm	MTWTh
Soldevilla	201	Computer Operator (Basics) Computer Operator: Software Applications Computer Operator: Integrated Applications Computer Operator: Microsoft Office Specialist [MOS] Word (Core / Expert Levels) Computer Operator: Microsoft Office Specialist [MOS] Excel (Core / Expert Levels) IC ³ Certification Preparation	61-50-54 61-50-74 61-50-62 61-50-68 61-50-70 61-50-92	773	6:30pm-8:30pm	MTWTh

OFF-SITE CLASSES

Instructor	Room	Course Title	Course	Section	Time	Days
Chantre	Wilshire WSC	Computer Operator: Introduction to the Internet	61-50-64	1664	10:00am-12:00pm	MWTh
Delgado	SEIU	Typist: Keyboarding Computer Operator (Introduction) Computer Operator (Basics)	61-50-88 61-50-50 61-50-54	759	1:00pm-4:00pm	W & F

SPECIAL PROGRAMS

Course Title	Instructor	Room	Course No.	Section	Time	Days
*Direct Support Professional Training	Termunde, Kevin	*445			8:30am-3:00pm	Friday

- To enroll please call (818) 360-2095 or register online at WWW.lausd-dspt.net

SPECIAL PROGRAMS

Course Title	Instructor	Room	Course No.	Section	Time	Days
AEWC	Gray	*505	AEWC		7:00am-2:00pm	MTWRF

* To enroll please call (213) 365-9311

ADULT INDEPENDENT STUDY

Instructor	Room	Course Title	Course	Section	Time	Days
Albers/ Chantre	307	English 3	23-10-73	786	1:30pm-4:00pm	M & W
		English 4	23-10-74		1:00pm-3:00pm	
		English Composition / Contemporary Literature / American	23-11-75 23-11-76			
		English Composition / Expository Literature / Modern	23-12-77 23-12-78			
		Health	36-05-74			
		U.S. History / 1	37-01-70			

All Education and Vocational opportunities are available without regard to race, color, national origin, gender or handicap

		U.S. History / 2	37-01-71		
		Psychology	37-04-74		
		Life Skills	37-04-77		
		U. S. Government	37-06-70		
		Economics	37-09-71		
		Parent Education	51-07-64		
		Basic Math – Beginning	53-03-71		
		Basic Math – Intermediate	53-03-72		

METRO SKILLS CENTER FALL 2009 CLASS SCHEDULE

ACADEMIC CLASSES						
Instructor/Room	Room	Course Title	Course	Section	Time	Days
Albers	203	GED Test Preparation	30-50-73	750	8:00am-10:30am	MTWThF
		Integrated Mathematics / 3	31-01-63			
		Integrated Mathematics / 4	31-01-64			
		Test Preparation/Essential Standards	31-01-65	775	10:45am-1:15pm	MTWThF
		Mathematics/CAHSEE				
		ALGEBRA 1/A	31-02-70			
		ALGEBRA 1/B	31-02-71			
		Geometry / 1A	31-03-71			
		Geometry / 1B	31-03-72			
		U.S. History / 1	37-01-70			
		U.S. History / 2	37-01-71			
		U.S. Government	37-06-70			
		Economics / Consumer	37-09-70			
		Economics	37-09-71			
		Basic Math – Beginning	53-03-71			
Basic Math – Intermediate	53-03-72					
Basic Math - Advanced	53-03-73					
Antolin	101	Parenting the Adolescent (10 credits) Parent Ed / The Now and Future Parent (5 credits) (Courses offered through Distance Learning/DVD)	51-05-93 51-07-93	751	4:00pm-6:00pm	M & W
Chantre	303	GED Test Preparation (Spanish)	30-50-73	5040	8:00am-12:15pm	Friday
Horimoto	206	Basic Reading – Advanced GED Test Preparation	53-03-63 30-50-73	764	8:00am-10:30am	MTWThF
Horimoto	206	Basic Reading – Advanced GED Test Preparation	53-03-63 30-50-73	781	10:45am-1:15pm	MTWThF
Horimoto	206	GED Test Preparation (Distance Learning)	30-50-93	5041	1:15pm-1:45pm	MTWTh
Perry-Bradley	405	Test Preparation/Essential Standards English- Language Arts/CAHSEE	23-05-51	770	8:00am-10:30am	MTWTh
		Basic Reading - Beginning	53-03-61			
		Basic Reading - Advanced	53-03-63	783	10:45am-1:15pm	
		Basic Math – Beginning	53-03-71			
		Basic Math - Intermediate	53-03-72			
Perry-Bradley	405	Basic Reading - Advanced	53-03-73			
Perry-Bradley	405	Basic Reading - Beginning Basic Reading - Advanced	53-03-61 53-03-63	791	1:45pm-4:45pm	M & W
Perry-Bradley	405	GED Test Preparation Basic Reading – Beginning Basic Reading – Advanced	30-50-73 53-03-61 53-03-63	793	6:30pm-8:30pm	M & W

INDIVIDUAL INSTRUCTION LAB						
Instructor	Room	Section	Time	Days	Course Title	Course No.
Pagdilao	301	769	8:00am-10:30am	MTWTh	Biology / 1 / Life Science	36-09-73
Pagdilao	301	782	10:45am-1:15pm	MTWTh	Biology / 2 / Life Science	36-09-74
Williams/Martinez	301	774	3:00pm-5:00pm	MTWTh	General Science / Integrated 3	36-10-53
Martinez	301	766	6:00pm-8:30pm	MTWTh	General Science / Integrated 4	36-10-54
					U. S. History / 1	37-01-70
					U. S. History / 2	37-01-71
					World History / 1	37-02-71
					World History / 2	37-02-72
					Psychology	37-04-74
					Life Skills	37-04-77
		Course Title	Course No		Course Title	Course No.
		Fine Arts / The Visual Arts	20-09-52			
		English 1	23-09-71			
		English 2	23-09-72			
		English 3	23-10-73			
		English 4	23-10-74			
		English Composition / Contemporary	23-11-75			
		Literature / American	23-11-76			
		English Composition / Expository	23-12-77			
		Literature / Modern	23-12-78			
		Algebra /1A	31-02-70			

All Education and Vocational opportunities are available without regard to race, color, national origin, gender or handicap

Algebra /1B	31-02-71	U. S. Government	37-06-70
Reading/Comprehension 2	35-04-60	Economics / Consumer	37-09-70
Health	36-05-74	Economics	37-09-71
General Science / Integrated 1	36-09-51	Basic Math – Beginning	53-03-71
General Science / Integrated 2	36-09-52	Basic Math – Intermediate	53-03-72
Biology / 1	36-09-71	Basic Math - Advanced	53-03-73
Biology / 2	36-09-72		